



FAIR WORK  
AUSTRALIA

28 April 2011

Mr Matt Brand  
Chief Executive  
NSW Farmers' (Industrial) Association  
GPO Box 1068  
SYDNEY NSW 2001

Dear Mr Brand

**Annual Return of Information Contained In Records Kept By Organisation - AR2011/2670**

Fair Work Australia has received your declaration dated 13 April 2011 providing information in accordance with subsection 233 of the *Fair Work (Registered Organisations) Act 2009*. The documents were lodged on 21 April 2011.

The documents lodged cover the following information:

- Number of members as at 31 December 2010.
- Declaration that the register of members was maintained as required by s230.
- List of offices of the organisation and of the persons holding those offices.
- The address of the office of the organisation.
- A statement regarding the elections which are due to be held during 2011.

I take this opportunity to remind you that as per Reg 149 of the *Fair Work (Registered Organisations) Regulations 2009*, annual return information is due by the 31st March each year. Please ensure next year's return is lodged on time.

These documents meet the requirements of the *Fair Work (Registered Organisations) Act 2009* and have now been filed.

Yours sincerely

Michael Moutevelis  
Fair Work Australia

13 April 2011

Ms Carolyn Moloney  
RIA Team Administrative Officer  
Fair Work Australia  
Level 8, Terrace Tower  
80 William Street  
EAST SYDNEY NSW 2011.



Dear Ms Moloney

**RE: NSW Farmers' (Industrial) Association Annual return of information for the year ended 31 December 2010.**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, (the RO Act) please find attached a declaration from our Chief Executive. This document is specifically in compliance with sections 230-233 of the RO Act and Regulations 149-151 of the Fair Work (Registered Organisations) Regulations 2009.

Please contact Daniel Sleeman , Industrial relations Manager on 02 8251 18812 should any additional information be required.

Yours sincerely

A handwritten signature in cursive script that reads "Denise Lindfield".

Denise Lindfield  
**FINANCE DIRECTOR**

13 April 2011

I, Matt Brand, being the Chief Executive of the NSW Farmers' (Industrial) Association do hereby certify that:

▪ **MAINTENANCE OF REGISTER OF MEMBERS**

The register of members has, during the year ending 31 December 2010, been kept and maintained as required by ss230(1)(a) and (2) and ss233(1)(a) of the Fair Work (Registered Organisations) Act 2009 (the "RO Act")

▪ **NSW FARMERS' (INDUSTRIAL) ASSOCIATION LIST OF OFFICES**

- President
- Vice-President
- Treasurer
- Members of the Executive Committee (6)
- Trustee
- Chief Executive

▪ **LIST OF OFFICEHOLDERS INCLUDING NAME, POSTAL ADDRESS AND OCCUPATION**

- PRESIDENT  
Charles Armstrong  
[REDACTED]  
Farmer

- VICE-PRESIDENT  
John Ridley  
[REDACTED]  
Farmer

- TREASURER  
Peter Comensoli  
[REDACTED]  
Farmer

- COMMITTEE MEMBER  
Peter Darley  
[REDACTED]  
Farmer

- COMMITTEE MEMBER  
Fiona Simson  
[REDACTED]

- COMMITTEE MEMBER  
Sam Archer  
[REDACTED]  
Farmer
  
- COMMITTEE MEMBER  
Peter Carter  
[REDACTED]
  
- COMMITTEE MEMBER  
Richard Chamen  
[REDACTED]
  
- COMMITTEE MEMBER  
Graham Morphet  
[REDACTED]
  
- TRUSTEE  
NSW Farmers' Superannuation Company Pty Limited  
GPO Box 1068  
SYDNEY NSW 2001
  
- CHIEF EXECUTIVE  
Matt Brand  
GPO Box 1068  
SYDNEY NSW 2001

▪ **LIST OF NEW, OLD AND EXISTING BRANCHES**

NSW Farmers' (Industrial) Association does not have any branches.

▪ **ADDRESS OF THE ORGANISATION**

Level 25  
66 Goulburn Street  
SYDNEY NSW 2000

Tel: 02 8251 1700  
Facsimile; 02 8251 1750

- **RECORD OF EACH ELECTION THAT MUST, UNDER THE RULES OF THE ORGANISATION, BE HELD DURING THE YEAR COMMENCING 1 JANUARY 2011**

The election of office-bearers and committee members of the NSW Farmers' (Industrial) Association will take place at the Association's Annual General Meeting on Thursday 21 July 2011 at 4pm, in accordance with the Rules of this organisation.

- **STATEMENT CONCERNING NUMBER OF MEMBERS**

The NSW Farmers' (Industrial) Association had 6,888 members on 31 December 2010.

Should you require any further information please contact Daniel Sleeman, Industrial Relations Manager, direct on 8251 18812.

Yours sincerely



Matt Brand  
**CHIEF EXECUTIVE**



FAIR WORK  
AUSTRALIA

11 April 2011

Mr Charles Armstrong  
President  
NSW Farmers' (Industrial) Association  
GPO Box 1068  
SYDNEY NSW 2001

Dear Mr Armstrong

**NSW Farmers' (Industrial) Association  
Annual Return of Information for 2011 [AR2011/2670]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2011 in respect of the above by **31 March 2011**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the "**RO Act**"] was due to be lodged with Fair Work Australia [FWA] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at [www.fwa.gov.au](http://www.fwa.gov.au) – under *Registered organisations - List of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

FWA encourages you to lodge all returns electronically (e.g. as pdf files) at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au). Alternatively, you can forward the documents by fax to (02) 9380 6990 .

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Although it is not a requirement under the RO Act, I would like to ask, where possible, if you could include a primary email point of contact for each branch office.

As technology changes, we find that we are increasingly contacting you by email, rather than fax. The respective preferred email addresses would be useful for this purpose.

Please do not hesitate to contact me on (02) 8374 6620 or by e-mail at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Carolyn Moloney  
Fair Work Australia  
RIA Team Administrative Officer

## Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged with Fair Work Australia [FWA] between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the “other prescribed officer” see RO Regulation 150).

For full details see ss230-233 of the Fair Work (Registered Organisations) Act 2009 [the “RO Act”], and Regulations 149-151 of the Fair Work (Registered Organisations) Regulations 2009 [the “RO Regulations”].

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Requirement	Details of requirement
<b>Maintenance of Register of Members</b>	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
<b>List of Offices</b>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
<b>List of Office holders</b>	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
<b>List of Branches</b>	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
<b>New Branches</b>	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
<b>Old Branches</b>	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
<b>Addresses of Organisation and Branches</b>	A record of the address of the office of the organisation and the address of the office of each branch <i>[s230(1)(d) and reg. 147(d)]</i>
<b>Elections in Organisation and Branches</b>	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation. <i>[s230(1)(d) and reg. 147(e)]</i>  <b>Note:</b> this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
<b>Statement concerning number of members</b>	<ul style="list-style-type: none"> <li>• A record of the number of members on 31 December in the previous year, and;</li> <li>• if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act.</li> </ul> <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

### Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s233(2) and RO reg. 151 refer].

21 March 2011

Mr Jock Laurie  
President  
NSW Farmers' (Industrial) Association  
lauriej@nswfarmers.org.au



FAIR WORK  
AUSTRALIA

Dear Mr Laurie

**NSW Farmers' (Industrial) Association  
Annual Return of Information for 2011 [AR2011/2670]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2011 in respect of the above by **31 March 2011**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the "RO Act"] must be lodged with Fair Work Australia [FWA] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at [www.fwa.gov.au](http://www.fwa.gov.au) – under *Registered organisations - List of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

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Although it is not a requirement under the RO Act, I would like to ask, where possible, if you could include a primary email point of contact for each branch office.

As technology changes, we find that we are increasingly contacting you by email, rather than fax. The respective preferred email addresses would be useful for this purpose.

Please do not hesitate to contact me on (02) 8374 6620 or by e-mail at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

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Steve Teece  
Registered Organisations - NSW  
Fair Work Australia

## Obligation to lodge Annual Return of Information by 31 March

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<b>List of Office holders</b>	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of "office" and "officer" in ss6 and 9) [s230(1)(c)]
<b>List of Branches</b>	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
<b>New Branches</b>	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
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FAIR WORK  
AUSTRALIA

19 January 2011

Mr Jock Laurie  
President  
NSW Farmers' (Industrial) Association  
lauriej@nswfarmers.org.au

Dear Mr Laurie

**NSW Farmers' (Industrial) Association  
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Yours sincerely

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Steve Teece  
Registered Organisations - NSW  
Fair Work Australia

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