



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 9653 8399
Fax: (03) 9654 6672

Mr G F Hardwick
National President
National Meat Association of Australia
PO Box 1208
CROWS NEST NSW 1585

Dear Mr Hardwick,

**Re: National Meat Association of Australia
Outstanding Financial Documents - Workplace Relations Act 1996**

There is no record of lodgement in the Industrial Registry of the auditor's report, accounts and statements of the abovenamed body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ended **30 June 2001**.

An organisation registered under the Act or a branch of such an organisation is required after the end of its financial year to prepare accounts and statements, obtain an audit report, provide copies of the auditor's report, accounts and statements ('the financial documents') to its members, present the financial documents to a meeting of members or committee of management, and lodge copies in the Industrial Registry. Having in mind the time-scales allowed by the Act to complete each of these steps, lodgement of the financial documents specified above would, in the normal course, be expected before now.

Therefore, I request your written advice by **16 July 2002** as to when each of the following steps is expected to be completed:-

1. preparation of the accounts and statements
2. making of the audit report
3. provision of copies of the financial documents to the members
4. presentation of the financial documents to a meeting of the members or the committee of management following *provision of copies to the members*
5. lodgement of copies of the financial documents in the Industrial Registry under cover of a certificate by you that the documents so lodged are copies of the documents presented to the meeting referred to in 4 above - such certificate specifying the type of meeting and the date when it was held.

I have enclosed for your information a notice setting out a summary of the requirements including time-scales of Part IX, Division 11 of the Act.

If you wish to discuss this letter you may contact me on (03) 8661 7988. In reply please quote **FR 2002/267**.

Yours sincerely

Lynette Markovski
Research, Information and Advice Branch

2 July 2002



NATIONAL MEAT ASSOCIATION OF AUSTRALIA

6 August 2002

National Office

2nd Floor
25-27 Albany Street
Crows Nest NSW 2065
Telephone 02 9906 7767
Facsimile 02 9906 8022

Postal Address

PO Box 1208
Crows Nest NSW 1585

The Industrial Registrar
Australian Industrial Registry
GPO Box 1994S
MELBOURNE VIC 3001

Dear Sir/Madam

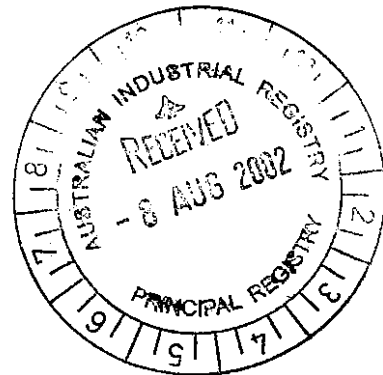
RE: Financial Documents 2000\2001

We now lodge the prescribed financial returns for the National Meat Association of Australia, for the year ended 30 June 2001.

The said financial returns were presented to and adopted by the Annual General Meeting of the Members of the Organisation.

Yours faithfully

K E Cottrill
CHIEF EXECUTIVE OFFICER



NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

STATEMENT OF FINANCIAL POSITION

As at 30 June 2001

	Note	2001 \$	2000 \$
CURRENT ASSETS			
Cash on Hand		1,050	1,050
Cash at Bank		(129,319)	963,593
Bank Deposit at Call		171,096	4,505
Loans Receivable	4A	133,288	121,330
Divisional Overdrafts	4B	416,002	0
Prepayments		39,000	19,632
Accounts Receivable	7	314,052	220,802
Inventory	1	61,313	0
Sundry Debtors	8	788,828	754,450
		<u>1,795,310</u>	<u>2,085,362</u>
INVESTMENTS			
Other	3	7,148,662	7,610,344
		<u>7,148,662</u>	<u>7,610,344</u>
NON-CURRENT ASSETS			
Real Property	5	3,330,218	3,645,470
Other	6	397,962	154,920
		<u>3,728,180</u>	<u>3,800,390</u>
TOTAL ASSETS		<u>12,672,152</u>	<u>13,496,096</u>
Less:			
CURRENT LIABILITIES AND PROVISIONS			
Accounts Payable		38,447	99,728
Payroll clearing		22,280	20,450
Provision for Long Service Leave		16,967	5,412
Provision for Accrued Annual Leave		71,664	56,009
Provisions for State Constitutions		1,830	1,830
Unearned Income		6,825	10,000
GST Payable		54,793	
Q Advertising Trust		92,786	
Provision for Payroll Tax	9	24,501	
Sundry Creditors & Accruals		151,850	73,627
TOTAL LIABILITIES		<u>481,943</u>	<u>267,056</u>
NET ASSETS		<u>12,190,209</u>	<u>13,229,040</u>
ACCUMULATED FUNDS			
Accumulated Funds		12,190,209	13,229,040
		<u>12,190,209</u>	<u>13,229,040</u>

To be read in conjunction with the attached notes

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

STATEMENT OF CASH FLOWS

Year Ended 30 June 2001

	2001	2000
Note	\$	\$
Cash Flows from Operating Activities		
Receipts from Divisions	323,820	275,856
Donations & Grants received	8,032	3,326
Interest Received	389,994	726,707
Other Income	613,445	1,207,835
Wages Paid	(1,060,835)	(883,639)
Other Payments	(1,171,593)	(1,315,348)
Net Cash Flows From Operating Activities	<u>(897,138)</u>	<u>14,737</u>
Cash Flows from Investing Activities		
Purchase of Assets	(88,499)	(130,789)
Cash on Deposit	(166,591)	657,986
Divisional Overdrafts	(416,002)	0
Purchase of Investments	(173,318)	(7,313,457)
Proceeds from sale of Investments	0	5,562,270
Mortgage Investment	635,000	1,314,000
Proceeds from sale of Fixed Assets	13,636	735,000
Net Cash Flows from Investing Activities	<u>(195,774)</u>	<u>825,010</u>
Net Cash Increase / (Decrease) in Cash Held	(1,092,912)	839,747
Balance of Cash at Beginning of Year	964,643	124,896
Balance of Cash at End of Period	<u><u>(128,269)</u></u>	<u><u>964,643</u></u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

NOTES TO THE STATEMENT OF CASH FLOW

Year Ended 30 June 2001

	2001	2000
	\$	\$
Reconciliation of Cash		
For the purpose of the Statement of Cash Flow, cash includes cash on hand, in bank and investments at call.		
Cash on Hand	1,050	1,050
Cash at Bank	(129,319)	963,593
	<u>(128,269)</u>	<u>964,643</u>
Reconciliation of Net Cash provided by Operating Activities to Operating Deficit		
Operating Surplus (Deficit)	(1,038,831)	162,964
Depreciation	133,953	67,269
(Profit)/Loss on Sale of Investments	0	(506,043)
(Profit)/Loss on Sale of Assets	13,120	0
Changes in Assets and Liabilities		
(Increase)/Decrease in Prepayments	(19,368)	(5,517)
(Increase)/Decrease in Loans Receivable	(11,958)	(23,330)
(Increase)/Decrease on Accounts Receivable	(93,250)	(47,964)
(increase)/Decrease in Sundry Debtors	(34,378)	331,009
(Increase)/Decrease in Inventory	(61,313)	3,845
Increase/(Decrease) in Accounts Payable	163,176	12,314
Increase/(Decrease) in Provisions	51,711	20,190
Net cash provided by operating activities	<u>(897,138)</u>	<u>14,737</u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

STATEMENT OF FINANCIAL RESULTS

Year Ended 30 June 2001

	2001	2000
	\$	\$
INCOME		
Contributions from Divisions	323,820	323,820
Donations & Grants	8,032	3,326
Industry Consultation	247,185	380,495
New Q	20,464	67,724
Income from Investments	389,994	726,707
Other Income	10 264,941	225,041
Newsletter Income	208,482	193,566
Profit on Sale of Investments	12 0	506,043
	<u>1,462,919</u>	<u>2,426,722</u>
EXPENDITURE		
Audit Fees	11,462	12,504
Depreciation	133,953	67,269
Donations and Grants	31,335	43,330
Legal and Professional Fees	3,125	29,473
Loss on sale of Fixed Assets	13,120	0
Meetings and Conference Expenses	132,022	162,034
Office and Administration Expenses	11 1,115,897	1,065,509
Salaries and Allowances - Employees	894,228	736,179
Salaries and Allowances - Officers	62,137	58,065
Salaries - Contractors	52,467	37,105
Superannuation	52,003	52,290
	<u>2,501,749</u>	<u>2,263,758</u>
OPERATING (DEFICIT)/SURPLUS	(1,038,831)	162,964
Accumulated Funds at the beginning of the reporting period	13,229,040	13,066,076
ACCUMULATED FUNDS as at 30 June 2001	<u>12,190,209</u>	<u>13,229,040</u>

To be read in conjunction with the attached notes

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS
Year Ended 30 June 2001

1. STATEMENT OF ACCOUNTING POLICIES

The significant accounting policies adopted are presented below to assist in a general understanding of the financial statements. The Association has adopted the accrual method of accounting and the financial statements have been prepared accordingly. The policies have been on a consistent basis.

(a) Basis of Accounting

The accounts have been prepared under the historical cost convention and have not been adjusted to take into account changing money values or current valuation of non-current assets, except where stated.

(b) Depreciation

Depreciation of Plant, Furniture & Fittings was changed from the diminishing value basis to the straight line method in 1990/91, whilst Library continues to be depreciated on the diminishing value basis. Motor Vehicles continue to be depreciated on the straight line method. Rates of depreciation used are considered sufficient to reduce all assets to their estimated residual value at the completion of their useful life.

No depreciation has been provided on Buildings in line with AAS 4 as all the Association properties are investment properties.

(c) Inventory

Stocks are valued at the lower of cost and net realisable value. The basis of valuation is consistent with prior years. A 25% provision has been made for obsolescence in respect of perishable Quinns products.

(d) Employee Entitlements

Provisions for employee benefits in the form of Long Service Leave and Annual Leave have been made for the estimated accrued entitlements of those employees for whom there is a legal liability.

(e) Income Tax

No provision for Income Tax is necessary as "Employer Associations" are exempt from Income Tax under Section 23(f) of the Income Tax Assessment Act.

2. NOTICE REQUIRED UNDER WORKPLACE RELATIONS ACT

In accordance with the requirements of the Workplace Relations Act, 1996, as amended, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 274, which read as follows:-

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS

Year Ended 30 June 2001

(1) A member of an organisation, or a Registrar, may apply to the organisation, for specified prescribed information in relation to the organisation.

(2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or registrar in such manner, and within such time, as is prescribed.

(3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

		2001	2000
		\$	\$
3. INVESTMENTS			
Realisable Within One Year			
Mortgage Principal - at cost	3A	1,183,000	1,818,000
Unit Trust Investments - at cost	3B	5,894,639	5,442,344
Lenda Mortgage Management Trust	3C	71,023	350,000
		<u>7,148,662</u>	<u>7,610,344</u>
Total Investments			
- at cost		7,148,662	7,610,344

Valuation of Investments

Investments of the Association are recorded at the lower of Cost or Market value as at Balance Sheet date.

3A Mortgage Principal includes \$233,000 first mortgage loan to Rinsit Pty. Ltd.

This loan has been in default for 15 months, legal action for recovery has commenced.

A valuation of the property is expected by the end of October 2001 and we are advised that it is anticipated that the property will be sold in early December 2001.

Interest outstanding on this loan is \$26,430. Management anticipates recovery of these amounts.

3B The Association has two unit trust investments. The cost and market value of these investments at 30th June 2001 was:

	Cost	Market Value
Credit Suisse Asset Management Trust	3,660,946	3,838,452
County ACE Unit Trust	2,233,693	2,070,127
Total	<u>5,894,639</u>	<u>5,908,579</u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS
Year Ended 30 June 2001

Valuation of Investments cont.

3C Lenda Mortgage Management Trust - A request has been made for redemption of the full amount of our investment. We have received partial payments when loans made by the Trust have been progressively liquidated. Distribution of the major portion of the remaining balance is being delayed by a legal action unrelated to the activities of the Trust. The Trust has not yet sighted pleadings in this matter and is unable to give advice on the timing of the distribution. The remaining loan of the Trust yet to be liquidated is a second mortgage loan to Rinsit Pty. Ltd. - Refer to 3A above.

4A. LOANS RECEIVABLE	2001	2000
State Divisions		
- Queensland	37,330	37,330
- South Australia	11,958	0
- Western Australia	84,000	84,000
	<u>133,288</u>	<u>121,330</u>
4B. Division Overdrafts		
Funds provided to Divisions to meet operating costs		
- New South Wales	98,688	0
- Queensland	124,077	0
- Victoria	169,609	0
- South Australia	72,775	0
- Western Australia	(79,781)	0
- Tasmania	30,634	0
	<u>416,002</u>	<u>0</u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS

Year Ended 30 June 2001

5. REAL PROPERTY

Joint Venture Assets - at independent valuation

Less: Accumulated Depreciation

<u>0</u>	<u>0</u>
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Freehold Properties

- at cost

3,330,218	3,645,470
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- at independent valuation

<u>0</u>	<u>0</u>
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<u>3,330,218</u>	<u>3,645,470</u>
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Total non-current assets

- real property at cost

3,330,218	3,645,470
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- at independent valuation

<u>0</u>	<u>0</u>
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<u>3,330,218</u>	<u>3,645,470</u>
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Less: Accumulated Depreciation

<u>0</u>	<u>0</u>
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<u>3,330,218</u>	<u>3,645,470</u>
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Valuation of Non-Current Assets - Real property

No adjustments were made to the book values of freehold land and buildings as in the opinion of the Committee valuations of all the Association's properties are either equal to or in excess of current market values.

During the year the cost of fixtures and fittings previously capitalised as part of buildings cost was transferred to fixtures and fittings and depreciated accordingly.

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS
Year Ended 30 June 2001

	2001	2000
6. NON-CURRENT ASSETS -OTHER		
Furniture & Fittings - at cost	426,495	298,559
Less: Accumulated Depreciation	<u>(179,991)</u>	<u>(261,590)</u>
	<u>246,504</u>	<u>36,969</u>
Plant & Equipment - at cost	759,452	742,140
Less: Accumulated Depreciation	<u>(661,809)</u>	<u>(629,962)</u>
	<u>97,643</u>	<u>112,178</u>
Library - at cost	19,769	19,769
Less: Accumulated Depreciation	<u>(15,731)</u>	<u>(13,996)</u>
	<u>4,038</u>	<u>5,773</u>
Motor Vehicles - at cost	56,388	
Less: Accumulated Depreciation	<u>(6,611)</u>	<u>0</u>
	<u>49,777</u>	<u>0</u>
Total Non-Current Assets - at cost	1,262,104	1,060,468
Less: Total Accumulated Depreciation	<u>(864,142)</u>	<u>(905,548)</u>
TOTAL WRITTEN DOWN VALUE	<u>397,962</u>	<u>154,920</u>
7. ACCOUNTS RECEIVABLE		
General Receivables	330,564	114,107
Divisional Current Accounts	0	124,107
AMIB Subscriptions	412	1,270
Advances to Q Award Programs	0	0
Less: Provision for Doubtful Debts	<u>(16,924)</u>	<u>(18,682)</u>
	<u>314,052</u>	<u>220,802</u>

Legal action has been commenced for recovery of \$60,433 in overpayments of business expenses claimed by a former employee. As the matter is yet to reach judgement, at this stage the Committee is unable to give an opinion as to the recoverability of this amount.

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS

Year Ended 30 June 2001

	2001	2000
8. SUNDRY DEBTORS		
GST Receivable	54,285	0
Industry Consultation Funding receivable a	160,358	197,099
Q Funding receivable b	100,745	72,014
Quinns establishment costs recoverable c	29,286	64,523
Q Advertising b	370,692	67,125
AMIB Advertisers receivable	56,021	60,569
Other	17,441	293,120
	<u>788,828</u>	<u>754,450</u>

a) Industry Consultation funding is receivable in accordance with an agreement with the Red Meat Advisory Council Ltd. The criteria for funding under this agreement has been met and therefore the above amount is considered recoverable by management.

b) Q Funding and Q Advertising is receivable in accordance with an agreement with Meat & Livestock Australia. The criteria for funding under this agreement has been met and full payments have been received subsequent to the financial year end.

c) Quinns establishment costs have been capitalised and will be recouped from commissions received. Management considers that future commissions will be sufficient to recover these costs.

9. PROVISION FOR PAYROLL TAX

Following an investigation by the Victorian Office of State Revenue the Victorian Division was assessed for Payroll tax. This has called into

question the previous understanding of management that each division is separate and independent of the National Office. The grouping provisions in each state are similar to that of Victoria

The National Office, being the only office paying salaries in excess of the applicable State threshold, has paid payroll tax in NSW. However, if all Divisions are assessed, the tax free threshold available to the National Office will be substantially reduced.

A provision has been made for 2000/01 of the estimated liability should all Divisions be assessed

The Accounts of all Divisions include a provision for 2000/01 payroll tax liability.

	\$ 2001	\$ 2000
10. OTHER INCOME		
Membership Subscriptions	48,296	0
Rental Income	163,901	156,167
Management Fees	13,520	
Members Services	2,942	0
Merchandise Profits	17,232	50,342
Meat Promotion	19,050	18,532
	<u>264,941</u>	<u>225,041</u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA

National Office

NOTES TO, AND FORMING PART OF THE FINANCIAL STATEMENTS

Year Ended 30 June 2001

	\$	\$
	2001	2000
11. OFFICE AND ADMINISTRATION		
Newsletter Expenses	0	0
Bank Charges	4,673	3,983
Cleaning	19,058	17,795
Data Processing Costs	41,258	22,264
Consultancy expenses	112,468	78,510
Saleable items	2,423	0
Delegates fees & expenses	111,533	63,639
Entertainment Expenses	17,265	3,005
Courier Charges	3,627	1,595
Fringe Benefits Tax	20,622	68,356
Sundry Expenses	37,917	63,349
Government Transaction Tax	1,507	1,421
Industrial Expenses	2,393	9,958
Insurance	11,324	32,674
Land Tax	5,868	4,631
Electricity	11,800	11,200
Magazines, Journals & Periodicals	10,562	9,494
Member Services	5,600	7,076
Motor Vehicle Expenses	7,245	14,531
Payroll Tax	9 40,256	14,297
Postage	17,589	27,583
Printing	231,231	228,738
Promotional Expenses	40,108	34,555
Rates	23,022	27,802
Rent	25,852	21,672
Repairs and Maintenance	5,908	11,245
Repairs and Maintenance - Property	24,283	24,395
Staff Training	9,853	4,565
Travelling Expenses	153,806	151,230
Stationery	16,912	17,189
Telephone and Facsimile	88,611	85,485
Subscriptions	11,323	3,272
	<u>1,115,897</u>	<u>1,065,509</u>
12 PROFIT ON SALE OF INVESTMENTS		
North Quay	0	46,794
Unit Trust Portfolio	0	459,249
	<u>0</u>	<u>506,043</u>

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

ACCOUNTING OFFICER'S CERTIFICATE

I, Grant Edmonds, being the Officer responsible for keeping the Accounting Records of the National Meat Association of Australia, certify that as at 30 June 2001, the number of Members of the Association was 2545.

In my opinion:

- (i) The attached Accounts show a true and fair view of the financial affairs of the Association as at 30 June 2001
- (ii) A record has been kept of all monies paid by, or collected from, Members and all monies so paid or collected have been credited to the Bank Account to which those monies are to be credited in accordance with the Rules of the Association.
- (iii) Before any expenditure was incurred by the Association, approval of the incurring of the expenditure was obtained in accordance with the Rules of the Association.
- (iv) With regard to Funds of the Association raised by compulsory levies or voluntary contributions from Members of Funds other than the General Fund operated in accordance with the Rules, no payments were made out of any such Funds for purposes other than those for which the Fund operated;
- (v) No loans or other financial benefits, other than remuneration in respect of their full-time employment with the Association, were made to persons holding Office in the Association;
- (vi) The Register of Members of the Association was maintained in accordance with the Act.
- (vii) The attached accounts have been prepared in accordance with statements of Accounting Concepts and applicable Accounting Standards.

Grant Edmonds



Dated this 9th day of November 2001

NATIONAL MEAT ASSOCIATION OF AUSTRALIA
National Office

STATEMENT OF THE COMMITTEE OF MANAGEMENT

In accordance with a resolution of the Committee of Management we state that in the opinion of the Committee:

- (i) The accompanying Accounts show a true and fair view of the financial affairs of the Association as at 30 June 2001;

meetings of the Committee of Management were held in accordance with the rules of the Association.
- (iv) to the knowledge and belief of all members of the Committee there have been no instances where records of the organisation that should be made available have been withheld from members; and
- (v) the organisation has, in relation to the Auditor's report on the accounts and statements in respect of the immediately preceding year, complied with the provisions of Sec 279(1) and 279(6) of the Workplace Relations Act 1996

Gary Hardwick



Grant Edmonds



Signed on behalf of the Committee of Management

Sydney this 9th day of November 2001

**NATIONAL MEAT ASSOCIATION OF AUSTRALIA
NATIONAL OFFICE**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

SCOPE

We have audited the financial statements of the National Meat Association of Australia, National Office for the financial year ended 30 June 2001. The management of the National Office is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the organisation.

Our audit has been conducted in accordance with Australian Accounting Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our Procedures included examinations, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus View) and statutory requirements so as to present a view which is consistent with our understanding of the organisation's financial position and the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion:

- (1) There were kept by the organisation in relation to the year, satisfactory accounting records, including:
 - a) records of the sources and nature of the income of the organisation (including income from members); and
 - b) records of the nature and purposes of the expenditure of the organisation; and

- (2) The attached accounts and statements, prepared under the historical cost convention, and in accordance with section 273 and regulation 107 of the *Workplace Relations Act 1996* in relation to the year were properly drawn up so as to give a true and fair view of:
 - a) the financial affairs of the National Office as at 30 June 2001; and
 - b) the income and expenditure, and the result of the organisation for the year ended on that date.

All information and explanations required for the purposes of our audit were supplied.

B. P. Woodward & Associates
Chartered Accountants



B. P. Woodward
Partner
Registered Company Auditor

SYDNEY
9th November 2001



Re:
FR 2002/267



NATIONAL MEAT ASSOCIATION OF AUSTRALIA

26 August 2002

National Office

2nd Floor
25-27 Albany Street
Crows Nest NSW 2065
Telephone 02 9906 7767
Facsimile 02 9906 8022

Postal Address

PO Box 1208
Crows Nest NSW 1585

The Industrial Registrar
Australian Industrial Registry
GPO Box 1994S
MELBOURNE VIC 3001

Dear Sir/Madam

RE: Financial Documents 2000/2001

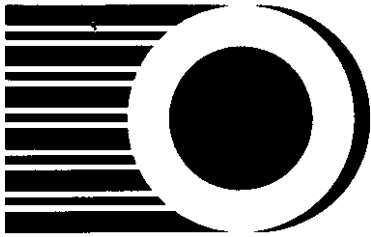
Please find enclosed the following documents omitted from our original return as requested:

- Statement of Disclosure of Loans and Donations Pursuant to Section 269
- Secretary's Certificate.

Yours faithfully

pp Leone Nigachaw

K E Cottrill
CHIEF EXECUTIVE OFFICER



NATIONAL MEAT ASSOCIATION OF AUSTRALIA

NATIONAL OFFICE

National Office

2nd Floor
25-27 Albany Street
Crows Nest NSW 2065
Telephone 02 9906 7767
Facsimile 02 9906 8022

Postal Address

PO Box 1208
Crows Nest NSW 1585

SECRETARY'S CERTIFICATE

I, Grant Edmonds, being the Secretary/Treasurer of the National Meat Association of Australia, do hereby state that documents annexed hereto are copies of the reports and audited accounts and financial statements for the year ended 30 June 2001 that were:

1. Supplied to members free of charge on or about 16 November 2001.
2. Presented to a meeting of the members of the National Meat Association of Australia on 6 December 2001.
3. I confirm that the documents have been supplied to members in accordance with subsection 279(1) and were presented to a meeting in accordance with subsection 279/6.

.....
Secretary/Treasurer
GRANT EDMONDS



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
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Mr K E Cottrill
Chief Executive Officer
National Meat Association of Australia
PO Box 1208
CROWS NEST NSW 1585

Dear Mr Cottrill,

**Re: National Meat Association of Australia
Financial documents for year ended 30 June 2001 - FR2002/267**

Receipt is acknowledged of the financial documents of the National Meat Association of Australia for the year ended 30 June 2001. The documents were lodged in the Industrial Registry on 8 August 2002.

On 30 August 2002, the Association lodged a secretary's certificate in accordance with the requirements of paragraph 280(1)(b) of the *Workplace Relations Act 1996*, together with a statement made pursuant to section 269 of the Act.

The documents have been filed.

The statement of disclosure made under section 269 has been dealt with under cover of a separate letter.

You are again reminded that, unless an extension of time has been granted, financial documents should be lodged in the Registry within 14 days of the meeting at which such documents are required to be presented. I refer you to subsections 279(6) and 280(1) of the Act.

Yours sincerely,

Ruth Hansen *RAA*
Statutory Services Branch

4 September 2002