



3 March 2016

Mr Timothy Higgs
President
Australian Maritime Officers Union
PO Box 407
HAYMARKET NSW 1240

Dear Mr Higgs,

Annual Return of Information for 2016 [AR2016/93]

I acknowledge receipt on 1 March 2016 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The documents lodged cover the required information for the 2016 Annual Return of Information of the Australian Maritime Officers Union.

The documents have been filed and can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

Notifications of Change

Any changes to these records must be notified to the Commission within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Australian Maritime Officers Union is encouraged to use this template if any changes occur.

Yours sincerely

A handwritten signature in black ink that reads 'Stephen Kellett'. The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett
Regulatory Compliance Branch

From: KELLETT, Stephen
Sent: Wednesday, 2 March 2016 11:37 PM
To: 'amou@amou.com.au'
Subject: Attention Mr Timothy Higgs - Annual return of information - filing

Dear Mr Higgs,

Please see attached my letter in relation to the above.

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

(ph) (02) 6746 3283
(email) stephen.kellett@fwc.gov.au



AMOU_AR2016_93
letter (final)_0303201

From: Meghann Papa [mailto:Meghann@amou.com.au]
Sent: Tuesday, 1 March 2016 9:16 AM
To: Orgs
Cc: Tim Higgs; Lotta Ross
Subject: AR2016/93 - Annual Return of Information for 2016 [AR2016/93]

Dear Sir or Madam,

We refer to the above matter.

Please find attached a copy of the Australian Maritime Officers Union's ('AMOU') Annual Return of Information for 2016 dated 25 February 2016.

If you have any queries please do not hesitate to contact me on (02) 9264 2388.

Regards,

Meghann Papa | Industrial Officer



Australian Maritime Officers Union | 🏢 Suite 1, Level 5, 377 Sussex Street, SYDNEY NSW 2000 | ✉️
PO Box 407 HAYMARKET NSW 1240 | ☎️ 02 9264 2388 | 📠 02 9267 4766 | 📞 0427 068 153 | 🖨️
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FWC Annual Return
of Information [AMO]

ANNUAL RETURN OF INFORMATION in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Timothy Bradley Higgs, being the President of the Australian Maritime Officers Union, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - (a) The address of the organisation is Suite 1, Level 5, 377 Sussex Street, Sydney in the State of New South Wales, 2000.¹
 - (b) The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - (c) On 31 December 2015 the number of members was 1925 financial members, 114 deferred members, 655 associate members and 15 life members.³
 - (d) A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
 - (e) Under the rules of the organisation, no elections are required to be held between 1 January and 31 December of 2016.⁴
 - (f) The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

³ s.230(1)(d); reg.147(f)

⁴ s.230(1)(d); reg.147(e)

Signed:



Timothy Higgs

Dated: 25 February 2016

[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to orgs@fwc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within 35 days of the change⁵.]

⁵ s.233(2); reg. 151

ANNEXURE A

(g) Offices and Office Holders in the Organisation:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
President	Timothy Bradley Higgs	c/- Australian Maritime Officers Union, PO Box 407 HAYMARKET NSW 1240	Chief Officer
Vice President	Kerry George Bullock	As above	Marine Pilot
National Councillor	Brent John Middleton	As above	Master
National Councillor	Aaron Wild	As above	Second Mate
Western Area President	Paul William Dolan	As above	Second Mate
Western Area Vice President	Vacant		
Western Area Secretary	Daniel Pearson	c/- Australian Maritime Officers Union, PO Box 407 HAYMARKET NSW 1240	Paid official
Eastern Area President	Vacant		
Eastern Area Vice President	Vacant		
Eastern Area Secretary	Richard Barnes	c/- Australian Maritime Officers Union, PO Box 407 HAYMARKET NSW 1240	Tug Master
Southern Area President	Vacant		
Southern Area Vice President	Vacant		
Southern Area Secretary	Vacant		
Offshore Oil and Gas Delegate	Glenn Andersen	c/- Australian Maritime Officers Union, PO Box 407 HAYMARKET NSW 1240	Second Mate
Seagoing Delegate	Matthew Jepson	As above	Second Mate
Pilot Delegate	Andrew Hawkins	As above	Marine Pilot
Port Services Delegate	Darryl Dorrn	As above	Marine Officer Grade 3
Towage Delegate	Ken Blackband		Tug Master



10 February 2016

Mr Timothy Higgs
President
Australian Maritime Officers' Union

By email: amou@amou.com.au

Dear Mr Higgs,

**Australian Maritime Officers' Union
Annual Return of Information for 2016 [AR2016/93]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2016 in respect of the Australian Maritime Officers' Union by **31 March 2016**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* (the RO Act) must be lodged with the Fair Work Commission (the Commission) by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement. Further, you are reminded that the Secretary or other prescribed officer must also notify the Commission within 35 days of any changes to such records that may occur throughout the year.

As previously advised, section 233 places the onus of lodgement on the organisation and not on each individual branch. It is therefore the national body that is obliged to collate and lodge all of the required information. Annual Return templates are available on the Commission website at [Registered Organisations fact sheets](#), one for an [organisation with branches](#) and one for an [organisation without branches](#).

Once an Annual Return has been lodged, a copy will be posted on our website at [List of Registered Organisations](#). Therefore, to protect the privacy of the relevant office holders listed in the declarations, it is recommended that officers list their official mailing address rather than personal home address.

We encourage you to lodge all returns electronically (e.g. as a pdf file) at orgs@fwc.gov.au. Please ensure that emailed documents include signatures where required.

Please note: failure to comply with these obligations is subject to a civil penalty provision (up to \$54,000 for a body corporate and \$10,800 for an individual per contravention), under s.305 of the RO Act. Finally, in maintaining the register of members, your attention is drawn to the circumstances where membership ceases to exist (s.230(2)(b) and s.171A of the RO Act).

Please do not hesitate to contact the Commission by phone on (03) 8661 7777 or by e-mail at orgs@fwc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely,

Anastasia Kyriakidis
Assistant Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the RO Regulations).

A copy of each of the following records must be lodged with the Fair Work Commission (the Commission) between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] Note: In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.
List of Offices	A list of the offices in the organisation and each branch (note the definition of office and officer in ss.6 and 9) [s.230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of office and officer in ss.6 and 9) [s.230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act
Statement concerning number of members	A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act,- a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and rr.147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the offices, officeholders, branches (where relevant) or the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with the Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].