



26 April 2019

Branch Secretary  
Australian Education Union-South Australian Branch  
Sent via email: aeusa@aeusa.asn.au

cc: aeu@aeufederal.org.au

Dear Branch Secretary,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of contested and uncontested offices in matter E2018/218. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-South Australian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

**Christine Hibberd**  
**Registered Organisations Commission**



# DECISION

*Fair Work (Registered Organisations) Act 2009*  
 s.189—Arrangement for conduct of an election

**Australian Education Union**  
 (E2018/218)

MR ENRIGHT

MELBOURNE, 13 DECEMBER 2018

*Arrangement for conduct of election.*

[1] On 1 November 2018 the South Australian Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

General Division Delegates to Branch Council and Alternate General Division Delegates to Branch Council from the following areas:

<b>Area</b>	<b>Delegates (Minimum Number of Female Delegates)</b>	<b>Alternate Delegates (Minimum Number of Female Delegates)</b>
Barossa	3 (2)	3 (2)
Central Urban	6 (3)	6 (3)
Eastern Urban	5 (3)	5 (3)
Elizabeth Munno Para	6 (3)	6 (3)
Eyre	2 (1)	2 (1)
Far North	2 (1)	2 (1)
Far West	2 (1)	2 (1)
Fleurieu	3 (2)	3 (2)
Flinders	2 (1)	2 (1)
Gawler	3 (2)	3 (2)
Hills	4 (2)	4 (2)
Kangaroo Island	2 (1)	2 (1)
Le Fevre	2 (1)	2 (1)
Lincoln	2 (1)	2 (1)
Lower North	2 (1)	2 (1)
Lower South East	5 (3)	5 (3)
Mid North	2 (1)	2 (1)
Mitcham	4 (2)	4 (2)
Murraylands	4 (2)	4 (2)
Noarlunga	9 (5)	9 (5)
North East Urban	7 (4)	7 (4)

North West	2 (1)	2 (1)
North West Urban	4 (2)	4 (2)
Northern Urban	4(2)	4 (2)
Pirie	2 (1)	2 (1)
Riverland	4 (2)	4 (2)
Southern Urban	5 (3)	5 (3)
Southern Vales	2 (1)	2 (1)
Tea Tree Gully	7 (4)	7 (4)
Torrens	5 (3)	5 (3)
Upper South East	2 (1)	2 (1)
Western Urban	5 (3)	5 (3)
Whyalla	3 (2)	3 (2)
Yorke	2 (1)	2 (1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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## Australian Education Union

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Our reference: LY:RH

1 November 2018

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
MELBOURNE VIC 3001

Dear Mr Bielecki

### **Re: Australian Education Union (SA Branch) Elections**

I hereby lodge prescribed information in accordance with Section 189(1) and (2) of the *Fair Work (Registered Organisations) Act 2009*. I am authorised to lodge the prescribed information in relation to this Australian Education Union (SA Branch) election.

#### **1. Name of Office**

An election is required for each of the following offices:

- I. General Division Delegates to Branch Council
- II. Alternate General Division Delegates to Branch Council

#### **2. Reason for the Elections**

Elections for the offices identified in (I) and (II) are required because the terms of office will expire on 20 March 2019.

#### **3. Number of Offices and Electorate**

The number of offices and electorate for the elections identified in (I) and (II) is attached as Annexure A.

The electorate for these offices is by and from financial members of the General Division of the Branch.

#### **4. Date and Times**

Federal Branch Rule 50 requires the Branch Returning Officer to determine a timeline which will enable the elections identified in (I) and (II) to be completed by 20 March 2019. The date for opening nominations is to be a date not less than 14 days before the closing of nominations.

#### **5. Close of Roll of Voters**

Federal Branch Rule 52(1A) requires the Roll of Voters to be closed seven days before the day on which nominations open.

#### **6. Voting System**

The voting system to be employed in the conduct of these elections is a direct voting system. The register of members is held at the Branch Office at 163 Greenhill Road, Parkside, South Australia.

Yours sincerely

A handwritten signature in blue ink that reads "Leah York".

**LEAH YORK**  
Branch Secretary

Area Delegate Entitlement – 2019

Annexure A

Electorate	Number of members	Number of Area Delegates	Number of Alternate Delegates
Barossa	308	3 (2)	3 (2)
Central Urban	658	6 (3)	6 (3)
Eastern Urban	541	5 (3)	5 (3)
Elizabeth Munno Para	608	6 (3)	6 (3)
Eyre	85	2 (1)	2 (1)
Far North	124	2 (1)	2 (1)
Far West	126	2 (1)	2 (1)
Fleurieu	329	3 (2)	3 (2)
Flinders	283	2 (1)	2 (1)
Gawler	315	3 (2)	3 (2)
Hills	404	4 (2)	4 (2)
Kangaroo Island	72	2 (1)	2 (1)
Le Fevre	255	2 (1)	2 (1)
Lincoln	219	2 (1)	2 (1)
Lower North	216	2 (1)	2 (1)
Lower South East	525	5 (3)	5 (3)
Mid North	128	2 (1)	2 (1)
Mitcham	451	4 (2)	4 (2)
Murraylands	438	4 (2)	4 (2)
Noarlunga	971	9 (5)	9 (5)
North East Urban	706	7 (4)	7 (4)
North West	73	2 (1)	2 (1)
North West Urban	489	4 (2)	4 (2)
Northern Urban	435	4 (2)	4 (2)
Pirie	193	2 (1)	2 (1)
Riverland	416	4 (2)	4 (2)
Southern Urban	518	5 (3)	5 (3)
Southern Vales	276	2 (1)	2 (1)
Tea Tree Gully	727	7 (4)	7 (4)
Torrens	580	5 (3)	5 (3)
Upper South East	225	2 (1)	2 (1)
Western Urban	555	5 (3)	5 (3)
Whyalla	330	3 (2)	3 (2)
Yorke	285	2 (1)	2 (1)

Numbers in brackets indicate the minimum number of females to be elected.